

VIBE STUDIOS

# COVIDSAFE

# PLAN

Reviewed 28/4/22



This COVIDSafe Plan has been prepared to allow Vibe Studios to safely operate by maintaining a COVIDSafe workplace and to prepare for a suspected or confirmed case of coronavirus (COVID-19) in the workplace. Our primary focus is to keep our cheer and dance family safe. All criteria are in accordance with the current Victorian State Government guidelines and will be updated when required.

**BY ATTENDING CLASS, YOU/YOUR CHILD ARE ACCEPTING OUR PLAN AND THE RISKS INVOLVED.**

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## Physical Distancing

- Signs to promote physical distancing are placed throughout the building.
- All staff, students and parents/guardians must endeavour to remain 1.5m apart out of class. This includes parents/guardians in the car park doing drop offs/pickups.
- Double and triple vaccinated parents/guardians of students are able to stay in the building while their child does class. However, we recommend leaving where possible to avoid overcrowding.

## Good Hygiene

- Signs to promote good hygiene are placed throughout the building.
- 6 hand sanitising stations have been installed throughout the building.
- Anyone at Vibe Studios must sanitise their hands upon entry and exit of the building, as well as between multiple classes.
- When weather permits, the front two doors, back door and back roller doors will be opened to avoid touch point contact and increase air flow.
- At the end of every class, teachers will wipe down any ballet barres and pre-school props used.
- At the end of every day, teachers will wipe down any tumbling equipment used.
- At the end of every day, teachers will sweep studios and wipe down commonly touched surfaces in all dance rooms and the cheer room.
- Commonly touched surfaces in the reception area/hallway, change rooms and staff room will be wiped down at the end of the day by reception staff.
- The reception area/hallway, change rooms, staff room, cheer kitchen, all toilets, dance rooms & the air track will be mopped weekly.
- The cheer floor will be vacuumed weekly.
- The communal cups in the cheer room are no longer available. Students must bring their own drink bottle. Paper cups are available for emergencies only. And we can also offer an IOU on bottled water from the café.
- When mask restrictions apply, anyone over the age of 9 must wear a mask unless they are in class exercising/teaching. At the time of this update, masks are not a requirement but can be worn at your discretion.

## If You Are Sick, You Must Stay Home

- If a student or staff member is showing coronavirus (COVID-19) symptoms, they must not attend classes.

The symptoms to watch out for are:

- Loss or change in sense of smell or taste
- Fever
- Chills or sweats
- Cough
- Sore throat
- Shortness of breath
- Runny nose
- In certain circumstances headache, muscle soreness, stuffy nose, nausea, vomiting and diarrhoea may also be considered.
- You do NOT have to test negative before returning. Once your 7 days has been completed, you are free to go back to normal. A test is no longer required.
- If a student or staff member starts to show coronavirus (COVID-19) symptoms in class, they will be sent home immediately.

- You are not required to isolate if you are a household contact as of Friday 22<sup>nd</sup> April, however, you will be required to test 5 times over the next week to ensure there was no exposure.

## Arrival of Students

- Students should not arrive too early, but as close to their class's start time as possible.
- Teachers and students must arrive in the correct attire with a full bottle of water to reduce the number of people using the toilets and taps.
- Teachers and students must use the hand sanitising stations at reception/in the hallway on their way in.
- Attendance rolls will be diligently marked.

## In Class Protocol

- All staff and students should remain 1.5m apart where possible.
- Lifts, partner work and stunting are allowed, and staff may come into contact with students to spot or give physical corrections.
- Everyone should refrain from hugging and high fiving.

## Class Conclusion

- Teachers and students must double check that they have all their belongings before leaving class.
- Teachers and students must use the hand sanitising stations at reception/in the hallway on their way out.
- Students must be picked up exactly on time.
- Teachers will wipe down any ballet barres and pre-school props that were used.
- At the end of each day, teachers will sweep studios and wipe down the commonly touched surfaces in all dance rooms and the cheer room.

## Response Plan

If a student tests positive to Covid 19 and has been to classes within 48 hours of the onset of symptoms or the positive result, you must let us know. We will then follow the plan below.

Privacy Policy – Vibe Studios is bound by obligations under the Privacy Act 1088 (Commonwealth) to not disclose the identity of a person with coronavirus (COVID-19) except to authorised people. This includes not sharing information that might allow a person's identity to be inferred, even if you do not name them.

Step	Action	Responsibility
Notification within business	Affected staff member or student (or their parent/guardian) to notify the Principal/Director: <ul style="list-style-type: none"> <li>• Principal – Jaime Richmond (jaime@vibe.org.au)</li> <li>• Director – Paul Richmond (paul@vibe.org.au)</li> </ul>	Staff/Parent/Guardian/Student
Collection of details	Collect initial information from affected person for reporting including: <ul style="list-style-type: none"> <li>• Date &amp; time when at facility</li> </ul>	Principal/Director

	<ul style="list-style-type: none"> <li>• If unwell at the time</li> </ul>	
Return of affected persons	Ensure any or all affected persons do not return to site for 7 days.	Principal/Director/Reception staff/Teaching staff/Parent/Guardian

## Online Learning

We anticipate that there will be lots of missed classes at the beginning of the year. To help keep everyone entertained and up to date with their classes, we will be offering Zoom for those in isolation. This is only for students affected by Covid 19. If the student is feeling up to it, they are welcome to log on to their class and either watch or participate if they are cleared to. If you have a student at home due to isolation, please email [admin@vibe.org.au](mailto:admin@vibe.org.au) the day before the class in order to set up a Zoom lesson. Dance troupe students can use the links provided to them. We will not be able to offer Zoom if we are not informed in advance.